



DFI 2021 Middle East Conference

Geotechnical
Engineering For
Delivering Sustainable,
Cost-Effective Projects

16-18 February 2021



An Online Conference

- Submitter/Speaker Guidelines -

KEY DATES	
Call for Abstracts Opens	May 2020
Abstract Deadline	June 29, 2020 Extended to Sept. 18, 2020
Abstract decisions sent to speakers	October 2, 2020
Selected speakers confirm participation and submit Presentation Release form by clicking here	October 7, 2020
Selected speakers submit draft presentations by clicking here	November 6, 2020
Final PowerPoint Files due, if applicable	December 21, 2020

Important Notes

- Selected speakers are asked to fully register for the conference at the special speaker rate.
- The official language of the conference is English. Abstracts and PowerPoint Files must be written in English at a publishable standard. Additionally, speakers must present in fluent, understandable English, and in professional, educational context.
- All accepted abstracts and PowerPoint files will be available on the Conference Online Proceedings website for attendee download as secure PDF files prior to the conference.
- Proceedings will be published online and made available to full conference registrants and speakers as part of their registration fee, plus any other industry members who purchase access through DFI's Publication Store.

DFI PowerPoint Presentation Guidelines

- Company Logos may appear on title and closing slide only. Slides containing proprietary graphs, photos, etc., may be denoted with a copyright symbol and the company name (ex: ©ABCdrilling). Logos may not appear on each slide. DFI reserves the right to exclude a presentation that does not adhere to these guidelines.
- Font Size. We suggest minimum font size of 18 pt.
- File Size (imported graphic size). Most presentation problems occur with large .ppt files and large imported graphics. To avoid loading and running problems, DFI recommends limiting file to less than 40 MB and utilizing small (.jpg or .gif) graphic files.
- Contrast. Use light font colors on dark backgrounds and dark font colors on light backgrounds.
- Number of Bullets: We suggest maximum of six. (Less is more!)
- Photographs: Use photographs only with permission from the source.